



Tailoring relocation solutions

We have been striving for business excellence since the foundation of the company over 45 years ago. Constant quality and customer orientation has led to continuous growth and market leadership. With nine offices across Switzerland, we provide a wide range of relocation solutions. We support expatriates and international companies with pre-hire orientation tours, home search assistance, school search, immigration and settling-in services. Our services range from international removals to furniture rental. Behind our success are 150 experienced and talented employees who constantly aim to exceed customers' expectations.

For our IT Team we are looking for an

ICT Support Consultant (5 Months Fixed-Term Contract)

This position is to support us on a 5 months fixed-term contract for the period of January to May 2022.

The onboarding for this position will be done at our Head-office in Thörishaus near Bern.

What you will do

- ❑ Provide first-level support to employees
- ❑ General user support via the helpdesk ticketing system
- ❑ Track and manage escalations reported to the external third party provider
- ❑ Set up new user profile and prepare hardware
- ❑ Deactivate accounts of leaving employees and manage the hardware returns

What we expect

- ❑ Experience and knowledge in a similar position.
- ❑ Good communication skills in English.
- ❑ German and French knowledge would be an advantage
- ❑ Experience and or knowledge working in a Citrix Environment
- ❑ In depth knowledge of Microsoft Platforms such as Microsoft Office, Teams and ActiveDirectory

This position offers the possibility to work from home.

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