
General terms and conditions for the provision of destination services

Art. 1 Application for service

Authorization to initiate service needs to originate from a pre-determined person within the originating organization (the client). We accept email and faxed copies however it is the responsibility of the client to ensure internal safeguards are in-place. The assignee will be contacted within 1 working day of the receipt of the authorization.

Art. 2 Additional packages

Packimpex AG will not perform any additional tasks outside of the agreed packages without written permission from the ordering authorized person.

Art. 3 Charges and expenses

Packimpex AG does not include the cost of lunches in the package prices. These will be invoiced back to the client on the invoice for services (as per the actual receipt) or will be payable directly by the assignee.

Art. 4 Confidentiality

Information transmitted of a confidential nature will not be shared with any third party. It will be used solely for the purpose of assisting with the relocation process. Data will be kept secured and with restricted access at all times. We will return all confidential material including copies immediately if requested by the instructing party.

Art. 5 Normal business hours

Prices are based on a Monday to Friday from 8am to 5pm (bank holidays are classified as non-working days). An additional 50% surcharge will be levied on work done outside of these hours. Prior agreement will be requested from the client before delivery. One day is based on 8 hours of customer contact, research and administrative work.

Art. 6 Home purchases

We reserve the right to charge for the service 0.75% commission of the purchase value of the property should this be requested. Packimpex AG cannot be held responsible for an unsuccessful application for a property shown.

Art. 7 Home rental

Whilst we will do our best to secure the rental property working within the restraints of the market and accepted business practice, Packimpex AG cannot be held responsible for the refusal of a lease application.

Art. 8 Security deposits for rental properties

Whilst we will assist with the negotiation for the release of the security deposit at the end of the rental period, Packimpex AG cannot be held responsible for a security deposit which is not liberated by the landlord.

Art. 9 Pricing

All pricing is exclusive of government fees, VAT at 7.7 % and any incidentals/direct out of pocket expenses e.g. courier and recorded post fees.

Art. 10 Legal legislation

We will abide by Swiss federal and cantonal legislation at all time. The legal venue for both parties is at the location of the service providers registered office.